

Example of Completed ACH Authorization Form

ACH Authorization Form	
Merchant Name: <u>Sample Company</u>	Merchant ID# <u>123-123456-123</u>
(Please Print) Name: <u>John Q. Customer</u>	Authorization # <u>123-456</u>
Address: <u>123 Avenue Street</u>	I authorize the merchant to ACH debit my checking account for the amount of this transaction. In the event my ACH debit is returned unpaid, I agree that a fee as allowable by law will be charged to my account via ACH debit.
City: <u>American City</u>	
State: <u>FL</u> Zip: <u>12345</u>	
Phone #: (<u>555</u>) <u>555-5555</u>	
Routing # (9 digits) <u>4 9 0 0 0 0 0 1 8</u>	Amount: \$ <u>159.95</u>
Account # <u>2 4 4 1 3 8 1 5</u>	Driver's License #: <u>ABC5-5021456-C</u>
Signature: X <u>John Q. Customer</u>	Driver's License State: <u>FL</u>
	Date: <u>10/16/06</u>

ACH Form Rev 9-5-06

Example check- where to find routing and account numbers.

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

Test Check
For Training Use Only
Not Negotiable

Pay To The Order Of _____

For _____

1001

DATE _____

\$ _____

SIGNATURE AREA HAS A COLORED BACKGROUND - BORDER CONTAINS MICROPRINTING

⑆490000018⑆24413815⑈ 1001

↑ Routing Number ↑ Account Number

Routing Number found between the |: symbols.
Always 9 digits.

Reminder:
Must fax completed ACH Form to
850-337-9467
within 72 hours of approval.